

# Deer Hollow Homeowners' Association, Inc.

## Board of Directors' Meeting

May 21, 2018

Fruitville Public Library

100 Coburn Road, Sarasota, FL 34240

6:30 p.m.

1. **Call the Board of Directors' meeting to order, establish a quorum (attendance) & procedure:** The meeting was called to order at 6:30 p.m. by John Hefflefinger and a quorum was established. The Board of Directors in attendance were: John Hefflefinger, President; Linda Altice, Vice President; Ed Catalane, Member at Large; Craig Houck, Member at Large; and Sara Hauenstein of Casey Management.
2. **Approval of Minutes** -Linda Altice made a motion that we accept the minutes of March 19, 2018. Ed Catalane seconded the motion. All voted yes.
3. **Reports:**
  - A. Manager's Report - See Attached
  - B. President's Report - John Hefflefinger stated that the tree trimming has been ongoing, and we are in the last phase of it. Some trees that had to be removed are being stump ground.
4. **New Business:**
  - A. BOD Email addresses - Casey Management recommends using gmail accounts for the Board of Directors. Sara Hauenstein will work on setting these up.
  - B. Review Outstanding ARC Requests - All have been addressed at this time.
  - C. Discuss ARC Procedures - Sara Hauenstein informed the Board of Directors that, beginning July 1, 2018, ARC requests can no longer be approved via email. The Board of Directors may have to schedule "ARC Only" meetings in between the regularly scheduled meetings to meet the 45 day timeline.
  - D. Compliance Review/Fining - no fines at this time.
5. **Next Meeting** - July 16, 2018.
6. **Owner Comments** (Board Meeting Agenda Items Only - 3 Minutes per Owner)

None at this time
7. **Adjourn Meeting** - Ed Catalane made a motion that we adjourn the meeting at 7:25 p.m. John Hefflefinger seconded the motion and all voted yes.

Respectfully submitted,

**Sara Hauenstein**

Association Manager