

Deer Hollow Homeowners' Association, Inc.

Board of Directors' Meeting

July 16, 2018

Fruitville Public Library

100 Coburn Road, Sarasota, FL 34240

6:30 p.m.

1. **Call the Board of Directors' meeting to order, establish a quorum (attendance) & procedure:** The meeting was called to order at 6:30 p.m. by John Hefflefinger and a quorum was established. The Board of Directors in attendance were: John Hefflefinger, President; Laurine Heal, Secretary/Treasurer; Ed Catalane, Member at Large; Craig Houck, Member at Large; and Sara Hauenstein of Casey Management.
2. **Approval of Minutes** - Laurine Heal made a motion that we accept the minutes of May 21, 2018. Ed Catalane seconded the motion. John Hefflefinger and Craig Houck voted yes.
3. **Reports:**
 - A. **Manager's Report** - See Attached (This report will be put on the website with the minutes.)
 - B. **President's Report** - John Hefflefinger
 - a. The Board will check into the 3 trees that need to be trimmed on Pauma Court and the palm trees that need trimming in Bay Hill.
 - b. Laurine Heal will check with FLC regarding the sprinkler timers.
 - c. The Board has approved that we have FLC purchase and replace 20 fire bushes on Richardson Road.
 - d. Letters have been sent to those who park on the grass submitted by Central Protection Agency. A motion was made by Laurine Heal that Casey Management send a violation letter to those parking on the grass and after 3 business days if they have not complied, they will be fined. Ed Catalane seconded the motion and Craig Houck and John Hefflefinger voted yes.
 - e. John Hefflefinger advised us that a police report had been made on a shooting in Deer Hollow.
 - f. The Advenir apartments to the east of Deer Hollow has agreed to repair the white vinyl fence that separates us. We do not have a definite date for the repair.

4. New Business:

- A) Review Outstanding ARC Requests - One ARC request was approved.
- B) Discuss ARC Procedures - Since the ARCs cannot be approved via email according to the Florida Statutes, Casey Management will advise the Board when we need to meet for their approval other than the regular Board of Directors' Meetings. It should be on a Monday night at 6:30 p.m. The notice of the meeting will be put on the website.
- C) Compliance Review/Fining: Laurine Heal made a motion that we approve two fines to be presented to the Fining Committee. There will be a \$50.00 fine for each violation for each day not in compliance. Ed Catalane seconded the motion and Craig Houck and John Hefflefinger voted yes.

5. Next Meeting: September 17, 2018.

6. Owner Comments (Board Meeting Agenda items Only - 3 minutes per owner)

- A) A list of violations was submitted by one of the residents to Casey Management.
- B) Cars/trucks parking on the Boulevard - We will get address and a violation notice will be sent.
- C) The parking in the Villas was discussed. The County will be contacted.
- D) Signs on residents' property was discussed.
- E) A resident discussed the possibility of a tree in her neighborhood that could cause some problems. The decision was that she would talk with her neighbor.
- F) Laurine Heal will follow up on FPL coming out to fix the light in the Park.
- G) Newsletters should not be put in the mailboxes.
- H) The new condos off Cattlemen Road and 17th Street were discussed.

7. Adjourn Meeting - Laurine Heal made a motion that we adjourn the meeting. Ed Catalane seconded the motion and Craig Houck and John Hefflefinger voted yes.

Respectfully Submitted,

Laurine Heal

Secretary/Treasurer